



January 10, 2022 ♦ 7:00 p.m.  
 Wattsburg Area Elementary Center

**AGENDA**

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

A. Pledge

B. Roll Call:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee    | <input type="checkbox"/> Mrs. Tara Pound    |
| <input type="checkbox"/> Mrs. Amanda Farrell    | <input type="checkbox"/> Mr. Shawn Matson   | <input type="checkbox"/> Dr. Andy Pushchak  |
| <input type="checkbox"/> Mrs. Lea Hetherington  | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
1. Jennifer Jefferson
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Mr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

A. Treasurer’s Reports

General Fund: \$12,167,005.06

YTD Budget to Actual Report:

Capital Projects: \$34.32

Cafeteria: \$412,062.36

Cafeteria Profit/Loss:

B. Bills

Exhibit A1 Checks Already Written: \$725,061.96

Exhibit B1 Cafeteria Checks Already Written: \$22,350.74

Exhibit C1 Capital Project Fund Checks Already Written: \$42,857.25

Exhibit D SHS Activity Fund Report: \$79,419.96

**VI. Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (I) ARP ESSER Health and Safety Plan Update

- To approve the District ARP ESSER Health and Safety Plan as outlined.

LA – 2 (I) Mask Mandate Resolution

- To approve the following Mask Mandate Resolution:
  - *Resolved, that the Wattsburg Area School District universal masking requirement currently in place for students, staff, and visitors while inside school buildings and riding on school*

*buses be extended until further Board action in accordance with the current WASD ARP ESSER Health and Safety Plan.*

**VII. Finance – Mr. Steve Morvay**

- F – 1 (I) Transfers
- To approve the following transfers:
    - Monthly budgetary transfer from the budget vs. actual report as outlined.
    - From Unassigned Fund Balance to Capital Projects in the amount of \$333,195.80 for WAEC Heat Pump Project.
    - From Committed Fund Balance to Capital Projects in the amount of \$65,628.98 for the balance of the Clocks and Intercom, WEAC Restroom, Paving and Carpeting/Flooring.
- F – 2 (I) Budgetary Amendment
- To approve the [Budgetary Amendment](#) as outlined.
- F – 3 (I) Preliminary General Fund Budget for the 2022-2023 School Year
- To approve the Accelerated Budget Opt-Out Resolution certifying that the tax rate will remain within the inflation index and no need to comply with the Act 1 Accelerated Budget Procedures for the 2022-2023 General Fund Budget as outlined.
- F – 4 (I) IRS Mileage Rate
- To approve the [IRS Mileage Rate](#) of 58.5¢/mile for business travel effective January 1, 2022 as outlined.
- F – 5 (I) Local Audit Report for the Fiscal Year Ending June 30, 2021
- To approve the Local Audit Report for the Fiscal Year Ending June 30, 2021 as prepared by Buffamante, Whipple, Buttafaro, P.C.

**VIII. Building and Grounds – Mr. Shawn Matson**

- B – 1 (I) Utilization of School Facilities
- To approve the following requests for use of facilities
    - The Wattsburg Wrestling Club for a wrestling tournament on Sunday, February 6, 2022 (and 1 hour Saturday for set up) at an estimated cost of \$426.44.
    - The Wattsburg Wrestling Club for a wrestling tournament on Sunday, January 23, 2022 at an estimated cost of \$342.44

**IX. Personnel – Mrs. Nicole Lee**

- P – 1 (I) Kelly Substitute Additions
- To approve the additions to the Kelly Educational Staffing Substitute List as outlined.
- P – 2 (I) Tuition Reimbursement
- To approve [tuition reimbursements](#) as outlined.
- P – 3 (I) Leave Request
- To approve Intermittent Family Medical Leave for Crystol Fenno effective December 15, 2021.

P – 4 (I) Conference Request

- To approve the following conference request:
  - Robert Englert and Colonel Eric Moses to attend Life Space Crisis Intervention (LSCI) virtually in March and August 2022 at an estimated cost of \$470. Funds from Non-Instructional Dev. Certified Professional Development and Instructional Certified Professional Development.

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

C- 1 (I) Approval of Academic Services

- To approve academic services of LearnWell for a hospitalized SHS student anticipated December 21, 2021 through January 2, 2022.

C- 2 (I) Approval of 2022-2023 School Calendar

- To approve the [school calendar for 2022-2023](#) and August 30-31, 2022 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (I) Volunteer List

- To approve Jeffrey Styborski as an addition to the WASD Volunteer List.

AE – 2 (I) Athletic Resignations

- To accept the following resignations
  - Don Einhouse as 2<sup>nd</sup> Assistant Track and Field Coach Sprints/Hurdles effective December 13, 2021.
  - Alyssa Fort as 1<sup>st</sup> Assistant Cross Country Coach effective December 15, 2021.
  - Branden Williams as 1<sup>st</sup> Assistant Football Coach effective December 17, 2021.
  - Alex Hopson as 2<sup>nd</sup> Assistant Track and Field Coach Jumping effective December 18, 2021.
  - Jerome Adamus as 1<sup>st</sup> Assistant Baseball Coach effective January 7, 2022.

AE – 3 (I) Extra-Curricular Resignation

- To accept the resignation of Haley Ottaway as Kindergarten Team Leader effective January 4, 2022.

AE – 4 (I) Extra-Curricular Appointment

- To appoint Michelle McAvoy as Kindergarten Team Leader effective January 4, 2022.

AE – 5 (I) Game Help List

- To approve the addition of Jared Lorei to the 2021-2022 Game Help List.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**